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# Air Resources Board

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Arnold Schwarzenegger  
Governor

TO: Air Pollution Control and Air Quality Management Districts

FROM: Jack Kitowski, Chief  
On-Road Controls Branch *[Signature]*

DATE: July 25, 2008

SUBJECT: CARL MOYER PROGRAM 2008 YEARLY REPORT-YEARS 8, 9 AND 10

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Consistent with the Air Resources Board (ARB) commitment to simplify the Districts' implementation of the Carl Moyer Program, enclosed is the Status, Annual and Final Report Summaries folded into one Yearly District Report Summary and Certification. To simplify district completion, the enclosed report is specific to your district and will be made available to program staff electronically. **August 31, 2008, is the due date for this report.**

**Required Fiscal Certification:** The certification requirements for this report include a separate certification by the Chief Financial Officer (CFO) of the district. If a district uses the services of its county financial office, the certification must be completed by the county's CFO or someone in an equivalent position. Because this requires the reconciliation of the district's and county's financial records, we strongly advise you to notify the county of this requirement as soon as possible.

**Required Project Information:** Districts have some options in submitting the project information related to this report. For Year 8 projects, districts may use the CARL or districts may use a spreadsheet that minimally contains the same fields as the CARL. These fields have been reviewed in various IPI meetings and workshops, and are outlined in the 2008 Carl Moyer Program Guidelines. For Year 9 projects, and hereafter, districts must submit the information on projects using the CARL. Instructions on how to generate the report from the CARL, were provided via conference call on July 24, 2008. Further assistance may be requested through the CARL Help Line at [carlhelp@arb.ca.gov](mailto:carlhelp@arb.ca.gov).

**Additional Changes:** ARB has eliminated the requirement for districts to submit copies of contracts and invoices since Air Pollution Control Officers and CFOs will be certifying that invoices and contracts are complete and available in the attached report. However, ARB may choose to request copies of contracts and invoices if it is deemed necessary in the future. In addition, districts may exercise the option to report cumulatively. Cumulative reporting allows a district to include project activity (contract execution &

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expenditure of funds) that is achieved early from one year to make up for project activity that was not completed as required for the current report (see Advisory #08-002).

We appreciate your cooperation in completing this report, and hope that by combining all of the reporting requirements into one report format we achieve the goal of helping to simplify the districts' implementation of the Carl Moyer Program.

Attachment

cc: Ms. Heather Arias, Manager  
Incentives Oversight Section